



We would like to welcome you and thank you for allowing us to provide quality child care for your child. In this class we will continue to encourage and stimulate your child's learning by allowing them to explore the environment. We encourage their natural curiosity by giving them a safe, loving and nurturing atmosphere that is bright, clean and colorful. While exploring their play area, babies are exposed to a variety of multi-sensory activities as they develop at their own pace.

In the infants class we will engage your child in developmentally appropriate activities such as singing, reading stories, playing games and planning special activities that stimulate fine and gross motor skills. More importantly, we will spend time instilling trust, security and providing an atmosphere of comfort. Carefully monitored individual routines are followed each day because we know how important a structured environment is to a growing child.

Your child will need the following to make their day a success:

- 2 changes of clothing
- Box of wipes
- Diapers
- Lotions
- Ointments & Orajel
- Small Blanket & Crib Sheet

When it is time for your child to transition to table foods, we will provide healthy meals and tickle their taste buds with a variety of nourishing snacks.

We have outside time on the infant/toddler play ground. Be sure your child wears shoes (preferably closed toe) and weather appropriate outer wear.

If your child will be absent, late arriving or leaving earlier than their normal time, please give us a call as soon as possible so that we can make the necessary changes.



Helpful Reminders

There are so many things to remember with all the laws and policies designed to protect your baby and other children. Here are some helpful reminders:

Bottles and Feedings:

Whether you bring formula (or breast milk), or we provide whole milk, all bottles and caps must be labeled with the child's name and the date. We will try to help you remember to take any remaining bottles home at the end of the day. When bringing jar food please label and date it. We will provide table food and whole milk when it is time for your child to transition. Please let us know when this happens. Please have all bottles prepared when you bring your child.

Diaper Bags and Belongings:

We will have a place for you to hang diaper bags, coats, jackets, etc. Please be sure that there are no medicines, ointments, lighters, creams, lotions, etc. left in the bag. If we find any of these items, we are required to lock them up in our cabinet and we will give them to you when you come to pick up your child.

Medications, Diaper creams, and Sunscreen:

If your child needs medication while he/she is at school, we will need a doctor's note or parent authorization medicine form. This form is located in the front lobby or you can get one from your child's teacher. We cannot give over-the-counter medication without a doctor's note or written parent authorization, including Tylenol. We will also have you fill out a medication form so we have your written permission to administer the medication. All medications will be locked up while in the classroom. Diaper creams and sunscreen do not require a doctor's note, but do require your written permission and signature on a form. ***Please refer to your parent handbook for information on our sick policies.***

Shoes in the classroom:

Street shoes are not allowed in the area where the infants are playing (carpet area). So many things can be tracked in off our shoes and the infants will find it and put it in their mouths before we can get to it. To prevent this from happening, we have established the policy of no street shoes in the area where the infants are on the floor. We will provide shoe covers if you need to walk or are having play time with your child.

Older children in the classroom:

Similar to the street shoes, older children in the classroom can also be an unintentional hazard to our infants. For this reason, children over the age of 2 are not allowed in the area where the infants are playing.



Helpful Reminders

Sleeping:

All babies will be put to sleep on their back until at least 12 months of age. At about 1 year we will move your child from a crib to a low cot or mat. Once your infant starts to roll from their back to their side/stomach during sleep, we will have you sign a "roll-over" form allowing us to let your infant remain on their side/stomach when they roll over. This is in accordance with our safe sleep policy.

Pacifiers:

If your child uses a pacifier, it would help tremendously to keep it on a "paci-clip". This helps us keep up with it and also helps keep it from ending up on the floor.

Diapers and wipes:

Diapers are one of the things that you have to provide for your infant along with wipes. You can bring in a large bag and we will keep you posted on when your counts get low. If you choose, you can bring them in daily. If you choose to bring them in daily, please make sure you supply enough for your infant to be changed at least every 2 hours.

Pictures:

Please bring in pictures of your family so we can put them up around the room for your infant to look at. This includes family pets and your extended family.

Remember, if you have any questions at all, just ask! Also, we may call you at times when we have questions or comments regarding your little one - so if you get a call from us, don't panic! We may just be curious about something or have something interesting to tell you about your child! We have an open door policy here. The more communication between us, the better!

And again, welcome! We are glad to have you!